



CORPORATE HEALTH AND SAFETY COMMITTEE - 12TH JULY 2006

SUBJECT: VIOLENCE AT WORK REGISTER

REPORT BY: DIRECTOR OF THE ENVIRONMENT

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of the Authorities revised Violence at Work Database.

2. SUMMARY

- 2.1 The Authority has a legal obligation to protect the health and safety of employees. This would include protecting employees from the risks associated with potentially violent and aggressive individuals/addresses/dangerous dogs etc.
- 2.2 In addition to the recently revised Violence at Work Policy the Authority operates a computerised Corporate register of violent people, addresses etc. Access to the register is limited to those individuals who deal directly with the public and have the potential to face potentially violent individuals during the course of their work. Employees are required to check the database prior to carrying out visits.
- 2.3 The information contained in the database is factual and submitted by employees who have come into contact with a violent/aggressive individual/dangerous dog etc which they believe could pose a risk to other council employees.
- 2.4 The information on the register is regularly reviewed to ensure its accuracy, to ensure that the information presents a fair and balanced view and also to ensure that individuals are removed from the register where appropriate. The register complies with the requirements of the Data Protection Act.
- 2.5 The register ensures that information on potential risks are shared across all Directorates thereby helping the Authority meet it's legal obligations under the Health and Safety at Work etc Act 1974, the Management of Health and Safety at Work Regulations 1999 and protecting the health and safety of the Authorities employees.

3. RECOMMENDATION

- 3.1 That the contents of the report be noted.

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Councillor Paul Ford, Cabinet Member